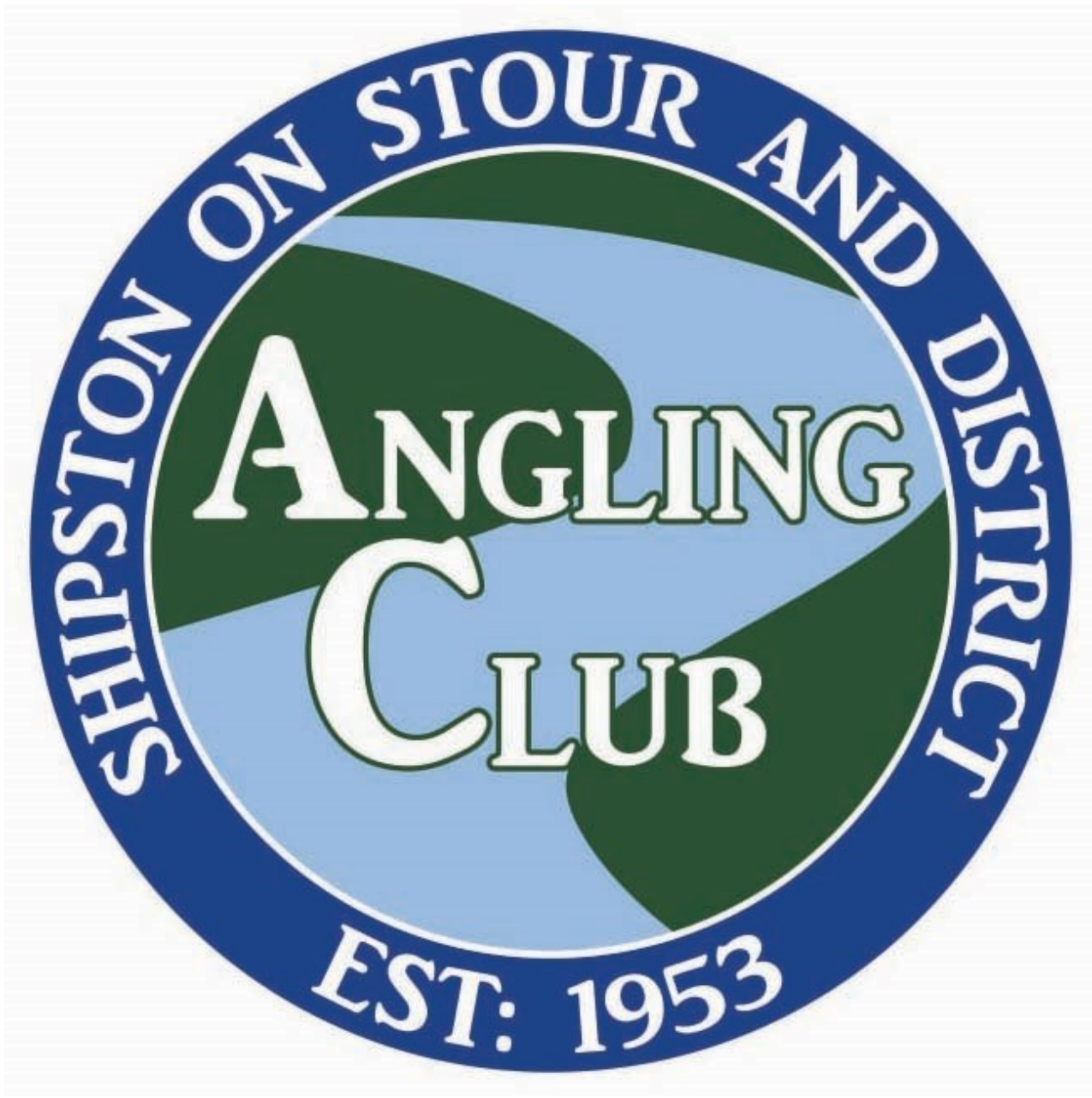


**SHIPSTON ON STOUR & DISTRICT ANGLING CLUB  
THE CONSTITUTION**



# SHIPSTON ON STOUR & DISTRICT ANGLING CLUB

## THE CONSTITUTION

**Contents:** The Constitution

**Originator:** Phil Potter (Treasurer)

**Owner:** Shipston On Stour and District Angling Club Management Committee

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**Confidentiality:** Shipston On Stour and District Angling Club Proprietary Information

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**Management Approvers:** Chairman, Vice Chairman, Secretary & Treasurer

**Date Approved & Signatures** 01 April 2020  
 Chairman: D Oxford : Vice Chairman: S Fleming  
 Treasurer: Phil Potter : Secretary: A K Mason

**Date Published:**

### Distribution

Role	Name	Organisation	Copies
President	John Long	Shipston On Stour District AC	1
Chairman	Dave Oxford	Shipston On Stour District AC	1
Vice Chairman	Stuart Fleming	Shipston On Stour District AC	1
Secretary (On Behalf of the Management Committee)	Angela Mason	Shipston On Stour District AC	1
Treasurer	Phil Potter	Shipston On Stour District AC	1

### Amendment Record

Issue Status	Version	Date	Action By	Description
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Draft	0.2	June 2009	Mike Wells	After review by Peter Jackson
Draft	0.3	February 2010	Mike Wells	Updates after Review
Final	1.0	05 March 2013	Mike Wells	Publication after Management Committee Approval
Draft	1.1	February 2014	Mike Wells	Annual Review
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### **1. Introduction**

Shipston On Stour and District Angling Club (DAC) has the following “Mission Statement”

- **To provide high quality affordable fishing for local residents**

This Mission Statement is achieved by:

- a. Provision of access to attractive local fisheries.
- b. Provision of productive and varied fishing.
- c. Provision of waters with easy, safe access and suitable for the older or disabled angler.
- d. Working closely with local farmers and landowners to protect their land and livelihood.
- e. Maintaining and protecting the beauty of the Stour valley, its flora and fauna.

### **2. Constitution**

- 2.1 The club, which was formed in 1953, shall be called “Shipston on Stour and District Angling Club” (“Shipston On Stour and DAC”) and its aims will be to promote the sport of angling and provide securely a variety of local waters for the benefit and enjoyment of all club members.
- 2.2 Membership will be open to all persons irrespective of age, sex or disability at the committee’s discretion.
- 2.3 The affairs of the club shall be controlled by the following:
  - a. President.
  - b. Chairman.
  - c. Vice Chairman.
  - d. Treasurer.
  - e. Secretary.
  - f. Membership Secretary.
  - g. Match Secretary.
  - h. Match Booking Secretary.
  - i. Festival Secretary.
  - j. Local Bailiff.
  - k. Committee to a maximum of Nine
- 2.4 The Club Fiscal year shall run from the 14<sup>th</sup> March to the 13<sup>th</sup> March.
- 2.5 The Annual General Meeting of the Club (AGM) must be held on or before the 31<sup>st</sup> March. At the AGM outgoing officials may stand for re-election if they wish. The above committee’s term of office is to run from midnight on the day of the AGM to midnight of the AGM the following year
- 2.6 The Match Secretary shall be responsible for all arrangements of the clubs competitive programme, whether at home or away venues and for organising the match day.
- 2.7 The Match Secretary shall be empowered to co-opt such members to him/herself as required to assist in the running of the matches.
- 2.8 The Match Booking Secretary will be responsible for the advance bookings from members for matches at both home and away venues. For away venues payment will be required in advance.
- 2.9 The Festival Secretary shall be empowered to co-opt to him/herself such members or support as required to form an organising committee for the club’s Festival activities which operate under the Fish N Frolics branding.

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- 2.10 The Festival Secretary shall organise a 3-day festival each year using the committee as detailed in its Constitution (Shipston On Stour and DAC Fish N Frolics Constitution Version 4.0 Dated Apr 2020).
- 2.11 The Festival Committee shall be a fully autonomous sub-committee of the club's management committee with separate funding and bank accounts. The club may, from time to time make donations to the festival committee and vice-versa.
- 2.12 The Treasurer will be responsible for the running of all accounts associated to the club and reporting at all monthly meetings the state of affairs. He/She will also be responsible for providing a yearly audit report at the AGM.
- 2.13 The Secretary and Treasurer Members will be responsible for the general running of the Shipston On Stour and DAC web site, working closely with the Fish N Frolics Committee.
- 2.14 A record of all committee meetings is to be kept and distributed by the Secretary/Treasurer.
- 2.15 Meetings of the committee shall be held during the first Friday of each month that is not a Bank Holiday.
- 2.16 The committee has the power to consider and decide any restocking of fish as may become available in conjunction with, and subject to any decisions of the water authority.
- 2.17 The committee has the power of negotiation on all matters appertaining to the rental and purchase of waters and equipment.
- 2.18 The annual subscription to the club shall be those operative at the AGM prior to the season opening. The subscription shall cover the period 1<sup>st</sup> April to the 31<sup>st</sup> March the following year and shall be subject to annual review by the committee who will present their recommendations to the AGM for approval. For all age purposes the operative date shall be the age on the 1<sup>st</sup> April. There are to be four age limitations.
  - a. Juniors up to the age of 18.
  - b. Persons from the age of 16 to 65.
  - c. Senior Persons from the age of 65.
  - d. Senior Person from age 80+ will be entitled to free membership.
- 2.19 The finances of the club shall be banked. The account shall be in the name of the club and the cheque book shall be held by the Treasurer. The signature of the Treasurer together with that of either the Chairman or nominated Members Representative are designated to sign and shall be the authority to draw on the club funds once agreed at committee.
- 2.20 The allocation of club funds for the rental of waters shall be agreed by the committee annually and shall be subject to review. No individual water rental will be divulged. Total water rental only will be shown on the club's balance sheet.
- 2.21 Confidential information pertaining to leases or the rental of waters will not be divulged to any person or persons other than officers or committee members of the club. Any indulgence of these matters will be deemed as a disciplinary offence.
- 2.22 The Treasurer shall place in the deposit account or building society account any surplus funds not required for seasonal expenditure. The Treasurer shall be empowered to make such deposits as He/She deems necessary within the accounting system of the club. Any withdrawals from either account must be in accordance with Para 2.19 above.
- 2.23 The club shall purchase insurance that will cover itself against claims from member's injuring themselves, whether on club waters or on club organised away matches. Additionally, the insurance will cover landowners against any damage caused by the membership.

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- 2.24 Neither any officer or committee member shall be liable to any member or guest of a member for any loss of or damage to any property occurring from whatever cause at any organised club event, nor any injury sustained by any member or guest at any organised event; this also applies to any of our club waters.
- 2.25 Any proposed amendment to this constitution must be made in writing by the proposer to the Chairmen not less than four weeks prior to one of the following; an Extra Ordinary General Meeting (EOGM) or an AGM, it must also have a seconder.
- 2.26 Any member taking action under Para 2.24 above must be prepared to attend the meeting to state their case. Failure to do so or to supply a nominee to act of their behalf shall result in the motion being void. The name of the nominee must be notified to the Secretary in writing no later than four days before the due date of the meeting.
- 2.27 Any proposed amendment to the club rules must be made in writing to the Chairman and Secretary not less than four weeks prior to one of the following; an EOGM or an AGM, it must also have a seconder. The committee reserves the right to amend or add to the rules at its discretion.
- 2.28 This is a permanent club and cannot be dissolved or removed except by convening an EOGM, at which will require the sanction of two thirds of the majority of the voting members present. Each member will be notified of the EOGM by the Chairman/Secretary when the meeting is to be held. Should the club be dissolved at any time, any property/money will be divided equally amongst its current members.
- 2.29 Social Media is a powerful tool for promoting Shipston On Stour and DAC Club and means of attracting members into the sport of fishing. Any inflammatory comments made publically can have detrimental effect and will be dealt with by the committee.
3. **INDEMNITY RULE.** The officers of the club being the Chairman, Vice Chairman, Membership Secretary, Secretary, Treasurer, Match Secretary, Match Booking Secretary, Festival Secretary or any member of the committee so authorised by the committee shall not incur any personal liability for any duties properly carried out on behalf of the club. Any officer of the club so acting shall be entitled to be indemnified from club assets.
4. **Assent**
- All individuals involved in the sport of angling under the jurisdiction of the Shipston On Stour and DAC at every level, including participants, officials, instructors, coaches, administrators and club officials agree to abide by the Angling Development Board code of conduct and ethics. All such individuals, by participating or being involved in angling are deemed to have assented to and as such recognise and adhere to the principles and responsibilities embodied in the code. This assent is to be re-stated at each AMG following initial assent.
5. **Co-Ordination and Review**
- This constitution will be reviewed and updated on an annual basis. The following situations may also invoke a review of the policy:
- a. Any change in legislation.
  - b. Any change in governance of the port.
  - c. The result of a significant incident.